Print Form

# ADULT APPLICATION

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

In a Cub Scout pack, Boy Scout troop, Varsity Scout team, Venturing crew, or Sea Scout ship—or in any position in a district or council—your participation is a service to your community and helps youth become better citizens.

Quality leadership is important in the training of youth as members of the Boy Scouts of America. This application helps select the best individuals for their volunteer roles. Thank you for completing all items in this application. See instructions on the inside cover.

BY SUBMITTING THIS APPLICATION YOU ARE AUTHORIZING A CRIMINAL BACKGROUND CHECK OF YOURSELF. THIS CHECK WILL BE MADE FROM PUBLIC RECORD SOURCES. YOU WILL HAVE AN OPPORTUNITY TO REVIEW AND CHALLENGE ANY ADVERSE INFORMATION DISCLOSED BY THE CHECK.

IF YOU WOULD LIKE A COPY OF YOUR CRIMINAL BACKGROUND REPORT, PLEASE CONTACT YOUR LOCAL COUNCIL OFFICE.

**Youth Protection Training**

All volunteers are expected to complete Youth Protection training. It is available online on the Web site www.scouting.org and each local council provides training to leaders on a regular basis throughout the year. As a volunteer, you are expected to complete the training within 90 days of assuming a leadership position.

For more information, refer to the back of the applicant copy.

BOY SCOUTS OF AMERICA®

## Purpose of the Boy Scouts of America

The purpose of the Boy Scouts of America is to promote, through cooperation with other agencies, the ability of youth to do things for themselves and others, and to teach youth patriotism, courage, self-reliance, and kindred virtues. In achieving this purpose, emphasis is placed upon the Boy Scouts of America's educational program and its oaths, promises, and codes for character development, citizenship training, and mental and physical fitness.

## Excerpt From Declaration of Religious Principle

The Boy Scouts of America maintains that no member can grow into the best kind of citizen without recognizing an obligation to God and, therefore, recognizes the religious element in the training of the member, but it is absolutely nonsectarian in its attitude toward that religious training. Its policy is that the home and organization or group with which the member is connected shall give definite attention to religious life. Only persons willing to subscribe to these precepts from the Declaration of Religious Principle and to the Bylaws of the Boy Scouts of America shall be entitled to certificates of leadership.

## Leadership Requirements

The applicant must possess the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. The applicant must also be the correct age, and subscribe to the precepts of the Declaration of Religious Principle, and abide by the Scout Oath or Promise, and the Scout Law.

## APPROVAL REQUIRED—UNIT SCOUTERS

**Unit committee chairman** approves all adult personnel except the chartered organization representative and committee chairman.

**Chartered organization head or chartered organization representative.** The chartered organization representative is approved by the head of the chartered organization. Following approval by the unit committee chairman, all other adult unit personnel must be approved by the head of the chartered organization or the chartered organization representative.

**Scout executive or designee** must approve all unit Scouters.

## APPROVAL REQUIRED—COUNCIL and DISTRICT SCOUTERS

**Scout executive or designee** must approve all council and district Scouters.

***Scouting* magazine.** This magazine is sent to all registered, paid adult members.

***Boys' Life.*** Registered adults get a special rate of $12 a year (half the regular rate of $24 a year). For a subscription to a great magazine and up-to-date information on boys and Scouting, just attach the appropriate amount and fill in the *Boys' Life* circle. Please calculate and remit the appropriate state and local taxes. On late registrations it may be necessary to deliver back issues.

**Qualification.** Adults who are not citizens of the United States but who reside within the country may register with the Boy Scouts of America in any capacity if they agree to abide by the Scout Oath or Promise and the Scout Law, to respect and obey the laws of the United States of America, and to subscribe to the precepts of the Declaration of Religious Principle. All leaders must be 21 years of age or older, except assistant Scoutmasters, assistant den leaders, assistant Cubmasters, assistant Webelos den leaders, and assistant Varsity Scout coaches, who must be 18 or older. No one may register in more than one position in the same unit, except the chartered organization representative (who can multiple only as the committee chairman (CC) or a committee member (MC)) and the ScoutParent unit coordinator (who may multiple as chartered organization representative (CR), assistant den leader (DA), assistant Webelos den leader (WA), assistant Scoutmaster (SA), assistant Varsity Scout Coach (VA), mate (MT), and leader of the 11-year-old Scouts).

I submit my $10 registration fee for one year, $2 of which is to cover a subscription to *Scouting* magazine. Short-term fees are pro rata amounts as indicated.

**Ethnic Background Information.** The BSA receives inquiries from various agencies regarding racial composition. Please fill in the appropriate circle on the application to indicate ethnic background.

**BSA Privacy Policy.** The Boy Scouts of America protects the confidentiality of the names and personal information of those who are affiliated with the movement. No commercial or unauthorized use is made of the names, addresses, and other confidential information of members. Access to this information is strictly limited.

**This application is designed to be an information-gathering aid. Answers given by the applicant are to be verified in those instances where a legitimate question arises as to his/her qualifications.**

## INSTRUCTIONS

### Unit Scouters

1. Complete and sign the top copy. Keep the back copy (applicant copy) and give the remaining copies to the committee chairman with the proper fees.
2. After the application has been reviewed and, if necessary, references checked by the unit committee, secure the approvals. The process set forth in the publication *Selecting Quality Leaders,* No. 18-981, must be completed for all positions of Scoutmaster, assistant Scoutmaster, Varsity Coach, and assistant Varsity Coach.
3. The committee chairman keeps the unit copy, gives one copy to the chartered organization, and forwards the remaining copy to the local council service center for approval and processing.

### Council and District Scouters

1. Complete and sign the application.
2. Send the proper fee and all three copies of the application to the local council service center for approval and processing.

## FEE CHART

| Months Registration | | *Boys' Life* |
|---|---|---|
| 1 | .85 | — |
| 2 | 1.70 | 2.00 |
| 3 | 2.55 | 3.00 |
| 4 | 3.40 | 4.00 |
| 5 | 4.25 | 5.00 |
| 6 | 5.10 | 6.00 |
| 7 | 5.95 | 7.00 |
| 8 | 6.80 | 8.00 |
| 9 | 7.65 | 9.00 |
| 10 | 8.50 | 10.00 |
| 11 | 9.35 | 11.00 |
| 12 | 10.00 | 12.00 |

## UNIT POSITION CODE

| | |
|---|---|
| CR | Chartered organization representative |
| CC | Committee chairman |
| MC | Committee member |
| SM | Scoutmaster ** |
| SA | Assistant Scoutmaster** |
| NL | Crew Advisor |
| NA | Crew associate Advisor |
| SK | Skipper |
| MT | Mate |
| VC | Varsity Scout Coach** |
| VA | Assistant Varsity Scout Coach** |
| CM | Cubmaster** |
| CA | Assistant Cubmaster** |
| WL | Webelos den leader** |
| WA | Assistant Webelos den leader** |
| DL | Den leader ** |
| DA | Assistant den leader** |
| TL | Tiger Cub den leader |
| PT | Pack trainer |
| PC | ScoutParent unit coordinator |
| 42 | Merit badge counselor |
| 88 | Lone Cub Scout friend and counselor** |
| 96 | Lone Scout friend and counselor** |

**Will receive Program Helps as inserts in *Scouting*.

**Tips for completing the Application for Adult Membership:**
**(Use blue or black ink)**

- ➢Print—do not use cursive.
- ➢Use black or dark blue ink.
- ➢Press firmly when printing.
- ➢Print one letter only in each box.
- ➢Use upper-case letters and stay within the blue boxes for legibility.
- ➢Fill in circles; do not use check marks.
- ➢Make sure you have all needed signatures on application.
- ➢Don't alter the application—it could affect the quality of the scan.

Mailing address example:

| 7 | 0 | 3 | | F | I | R | S | T | | S | T | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|

## Instructions:

Please read and review the authorization and disclosure statement. Then sign and date at the bottom of this sheet. To complete your Boy Scouts of America Adult Application, this form and the signed application must be turned in together.

## Disclosure/Authorization Form

### NOTICE TO APPLICANT REGARDING BACKGROUND CHECK

In order to safeguard the youth in our care, the Boy Scouts of America will procure consumer reports on you in connection with your application to serve as a volunteer, and the Boy Scouts of America may procure additional consumer reports at any time during your service as a volunteer in order to evaluate your continued suitability for volunteer service. The Boy Scouts of America has contracted with ChoicePoint, a consumer reporting agency, to provide the consumer reports. ChoicePoint may be contacted by mail at ChoicePoint, 1000 Alderman Drive, Alpharetta, GA 30005 or by telephone at 800-845-6004.

The consumer reports may contain information bearing on your character, general reputation, personal characteristics, and mode of living. The types of information that may be obtained include but are not limited to Social Security number verification, sex offender registry checks, criminal records checks, inmate records searches, and court records checks. The information contained in these consumer reports may be obtained by ChoicePoint from public record sources. The consumer reports will not include credit record checks or motor vehicle record checks.

The nature and scope of the consumer reports are described above. Nonetheless, you are entitled to request a complete and accurate disclosure of the nature and scope of such reports by submitting a written request to ChoicePoint at the address listed above. Additional notices for applicants in California, New York, Minnesota, and Oklahoma are provided.

### APPLICANT'S ACKNOWLEDGMENT AND AUTHORIZATION

I have carefully read this notice and authorization form and I hereby authorize the Boy Scouts of America and ChoicePoint to procure a consumer report, which as described above will include information relating to my criminal history as received from reporting agencies. I understand that this information will be used to determine my eligibility for a volunteer position with the Boy Scouts of America. I also understand that as long as I remain a volunteer, additional consumer reports may be procured at any time. I understand that if the Boy Scouts of America chooses not to accept my application or to revoke my membership based on information contained in a consumer report, I will receive a summary of my rights under the Fair Credit Reporting Act and contact information for the reporting agency, ChoicePoint.

### ADDITIONAL NOTICES TO CALIFORNIA, MINNESOTA, OKLAHOMA, AND NEW YORK APPLICANTS

#### California

Under California law, the consumer reports described above that the Boy Scouts of America will procure on you are defined as investigative consumer reports. These reports will be procured in connection with your application to serve as a volunteer, and additional reports may be procured at any time during your service as a volunteer in order to evaluate your continued suitability for volunteer service. The reports may include information on your character, general reputation, personal characteristics, and mode of living.

Under section 1786.22 of the California Civil Code, you may inspect the file maintained on you by ChoicePoint, during normal business hours and with proper identification. You may also obtain a copy of this file, upon submitting proper identification and paying the costs of duplication, by appearing at ChoicePoint's offices in person, during normal business hours and on reasonable notice, or by certified mail upon making a written request. You may also receive a summary of the information contained in this file by telephone. ChoicePoint will provide trained personnel to explain any information furnished to you and will provide a written explanation of any coded information. This written explanation will be provided whenever a file is provided to you for visual inspection. If you appear in person, you may be accompanied by one other person of your choosing, who must furnish reasonable identification.

#### For Applicants in California, Minnesota, and Oklahoma Only

You have the right to request a free copy of any report procured on you. If you wish to receive a free copy of any report procured on you, check the box below.

☐ I request a free copy of any report procured on me.

#### New York

As explained above, a consumer report will be requested in connection with your application, and additional consumer reports may be requested during the course of your service with the Boy Scouts of America. You have the right, upon request, to be informed whether or not a consumer report was requested and, if a consumer report was request, of the name and address of the consumer reporting agency that furnished the consumer report.

**My signature below indicates that I have read, understand, and accept the accompanying disclosures and acknowledgments.**

First name **(No initials or nicknames) Please print.** | Middle name | Last name | Suffix

Signature of applicant | Date

# ADULT APPLICATION

28-501F

**This form is read by machine. Please print the numbers and letters as shown:** 1 2 3 4 5 6 7 8 9 0 A B C D E F G H I

**The information obtained in this form is for the internal use of the BSA only.**

UNIT SCOUTERS **(Fill in the circle.)**

Pack Troop Team Crew Ship Unit No. OR

Council/district position

District name

EXPIRE DATE / /

TERM MONTHS New leader Former leader

If applicant has an unexpired membership certificate; registration may be accomplished in this unit by paying $1 for processing the transfer. Mark and attach certificate. It will be returned by the council.

TRANSFER FROM: COUNCIL NO. TYPE OF UNIT UNIT NO.

**Please print one letter in each space—press hard; you are making three copies.**

First name **(No initials or nicknames)** Middle name Last name Suffix

Have you completed: Youth Protection training Fast Start training

Country U S Mailing address City State Zip code

Home phone - - Business phone - - X Ext. Cell phone - -

Date of birth (mm/dd/yyyy) / / Ethnic background: African American Native American Alaska Native Asian Caucasian/White Hispanic/Latino Pacific Islander Other Driver's license No. State

Gender M F Social Security number **(required)** - - Occupation Employer

Country U S Business address City State Zip code

Position Code Scouting position (description) Are you an Eagle Scout? Yes No Date earned (mm/dd/yyyy) / /

E-mail address **(Select one)** Work Home @

***Boys' Life* subscription**

1. Scouting background.
   Position Council Year
2. Experience working with youth in other organizations.
3. Previous residences (for last five years).
   City State
4. Current memberships (religious, community, business, labor, or professional organizations).
5. References. Please list those who are familiar with your character as it relates to working with youth. References will be checked when necessary.
   Name
   Telephone (_____)
   Name
   Telephone (_____)
   Name
   Telephone (_____)
6. Additional information. (Mark each answer.) Yes or No
   a. Do you use illegal drugs?
   b. Have you ever been convicted of a criminal offense? (If yes, explain below.)
   c. Have you ever been charged with child neglect or abuse?
   d. Has your driver's license ever been suspended or revoked? (If yes, explain below.)
   e. Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of young people? (If yes, explain below.)

I understand that:
a. The information that I have provided may be verified, if necessary, by contacting persons or organizations named in this application, or by contacting any person or organization that may have information concerning me, or by conducting a criminal background check. I hereby release and agree to hold harmless from liability any person or organization that provides information. I also agree to hold harmless the chartered organization, local council, Boy Scouts of America, and the officers, employees, and volunteers thereof.
b. In signing this application, I have read the attached information and apply for registration with the Boy Scouts of America. I agree to comply with the Charter and Bylaws, and the Rules and Regulations of the Boy Scouts of America and the local council. I affirm that the information I have given on this form is true and correct. I will follow the Youth Protection guidelines.

Signature of applicant Date

APPROVALS FOR UNIT SCOUTERS
We are unaware of anything contrary to the information stated in this application. This application has been reviewed according to BSA procedures and this applicant meets the leadership qualifications of the Boy Scouts of America:

Signature of unit committee chairman Date

Signature of chartered organization head or representative Date

APPROVAL FOR COUNCIL AND DISTRICT SCOUTERS
We are unaware of anything contrary to the information stated in this application. This application has been reviewed according to BSA procedures and this applicant meets the leadership qualifications of the Boy Scouts of America:

Signature of Scout executive or designee Date

(ACCEPTED) Signature of Scout executive or designee Date

4001

Registration fee $ .

*Boys' Life* fee $ .

LOCAL COUNCIL COPY

Retain on file for three years.

# Training for New Volunteers

Trained

Welcome to Scouting! As a new Scout volunteer, you are joining our Scouting family, and we want you to understand how the program works. The Boy Scouts of America is committed to your success as a volunteer while serving young people. To help you be successful there are training materials designed for you.

## Every Boy Deserves a Trained Leader

First things first! There are two types of training to begin your road to success. They are Fast Start Orientation, which presents a quick introduction to get new volunteers ready for your first meeting or activity, and Youth Protection training.

## What Is Youth Protection Training?

We seek to create as safe an environment as possible for young people to enjoy our program's activities. The Boy Scouts of America Youth Protection training addresses strategies for personal safety awareness for youth as well as adults. Age-appropriate programs and DVD materials include:

- **Youth Protection Guidelines: Training for Volunteer Leaders and Parents—**Adults come away with a much clearer awareness of the kinds of abuse, the signs of abuse, and how to respond and report should a situation arise.
- **Youth Protection Guidelines: Training for Adult Venturing Leaders—**Designed to give guidance to the leaders in our teenage coed Venturing program. Supervision and relationship issues have a different focus regarding personal safety with this age group.
- **It Happened to Me—**Developed for Cub Scout–age boys from 6 to 10 years old and their parents. It addresses the four rules of personal safety: Check first, go with a friend, it's your body, and tell.
- **A Time to Tell—**A video for Boy Scout–age boys from 11 to 14 years old—the target group for most molesters. It stresses the three R's of youth protection: Recognize, Resist, and Report.
- **Youth Protection: Personal Safety Awareness—**Developed for youth ages 14 through 20 in the coeducational Venturing program. It deals with issues pertinent to this age group.

THE RISK ZONE
BSA RISK READY

The Boy Scouts of America has adopted these policies primarily for the protection of our youth members; however, they also serve to protect our adult volunteers and leaders from false accusations of abuse.

**Two-deep leadership—No one-on-one contact—Respecting privacy—Reporting problems**

**So, How Do I Begin? Online or at Your Council Service Center!**

Fast Start training for Cub Scout, Boy Scout, and Venturing leaders as well as Youth Protection training programs are available through your local council's Web site and service center. Online training is convenient. Your council's Web site may have an icon for Youth Protection training, or you can check under "Training" or "Resources."

Don't know your council's Web address? Go to **www.scouting.org** and select the training that fits your needs.

You are expected to complete Youth Protection Guidelines: Training for Volunteer Leaders and Parents or, if you are involved in Venturing, Youth Protection Guidelines: Training for Adult Venturing Leaders within the first 90 days of your registration.

## What Makes a Trained Leader? (Check when completed)

- ☐ **Youth Protection Guidelines**
- ☐ **Cub Scout leaders** are considered trained when they have completed Fast Start training, Youth Protection training, Cub Scout Leader Position Specific Training, and New Leader Essentials.
- ☐ **Scoutmasters and assistant Scoutmasters** are considered trained when they have completed New Leader Essentials, Scoutmaster and Assistant Scoutmaster Leader Specific Training, and Introduction to Outdoor Leader Skills.
- ☐ **Troop committee members** are considered trained when they have completed New Leader Essentials and the Troop Committee Challenge as their leader-specific training.
- ☐ **Varsity Scout leaders and assistants** are considered trained when they have completed New Leader Essentials, Varsity Scout Leader Specific Training, and Introduction to Outdoor Leader Skills.
- ☐ **Venturing crew Advisors, assistant Advisors, and crew committee members** are considered trained when they have completed New Leader Essentials and Venturing Leader Specific Training.

## National Parent Initiative

The National Parent Initiative has been designed to increase youth and parent recruitment, retention, advancement, participation, dedication, and a passion for Scouting. Your involvement and commitment is essential to the success of your child's Scouting experience. We encourage the parents (guardians) for each child to:

1. Participate with them.
2. Go to and observe their meetings.
3. Be part of their unit's program—both weekly meetings and outings.
4. Support the program financially.
5. Coach them on their advancement and earning of recognition awards.
6. Help in at least one support role during the year.